

Please Type or Print in Ink
Mail to: P.O. Box 309522
Montgomery, AL 36130

ALABAMA BOARD OF FUNERAL SERVICE
APPLICATION
FOR APPRENTICE FUNERAL DIRECTOR

FORM- AP.F.D.
04-2014

Name: _____
(First) (Middle) (Last)

Residence Address: _____
(Street & No. / P.O. Box) (City, State Zip)

Telephone Number: _____ Social Security #: _____

EMAIL Address: _____ Date of Birth: _____

Place of Birth: _____

I hereby apply for **CERTIFICATE OF APPRENTICE FUNERAL DIRECTOR** for the fiscal year ending September 30, 20____. I also attach the required fee of \$20.00.

I have a certificate of High School graduation or its equivalent GED Certificate: ☐ YES ☐ NO Date of Diploma or Certificate: _____

Name and Address of High School or of the Institution or Agency that granted Diploma or GED Certificate:

(Name) (Street & No. / P.O. Box) (City, State Zip)

Are you still attending High School? ☐ YES ☐ NO If yes, Name and Address of High School attending:

(Name) (Street & No. / P.O. Box) (City, State Zip)

Have you ever been convicted of a felony or misdemeanor, other than a traffic violation? ☐ YES ☐ NO If yes, please attach details.

I certify that I am a citizen of the United States or legally present in the United States? ☐ YES ☐ NO Complete attached forms.

Name and Address of Funeral Establishment at which the apprenticeship will be served:

(Name) (Street & No. / P.O. Box) (City, State Zip)

Name of Funeral Director supervising the apprenticeship: _____ AL License No.: _____

I understand that I must devote an average of at least thirty (30) hours per week to the duties of this apprenticeship. Further, that my supervisor must submit an annual report to the Board by the first day of January showing the number of hours served and the number of bodies I have assisted in preparing for the disposition during the previous year.

(Signature of Applicant)

Subscribed and sworn to before me, a Notary in the State of Alabama this _____ day of _____, 20____.

Notary Public

My Commission expires _____.

CERTIFICATE

I certify that I am acquainted with _____ and have personal knowledge of this person's good character and reputation. I hereby recommend the approval of this application.

(Signature of Supervising Funeral Director)

Alabama Funeral Director License # _____ Address: _____

*****PLEASE ENCLOSE A COPY OF YOUR DIPLOMA OR CERTIFIED GED CERTIFICATE
***PLEASE ANSWER ALL QUESTIONS COMPLETELY**

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COMPLIANCE REQUIREMENTS

(This original form and required attachments must be submitted with your application.)

IMMIGRATION:

Act No. 2011-535 as amended by Act No. 2012-491 and now codified as Section 31-13-1, et seq., of the Code of Alabama 1975 is referred to as Alabama's Immigration Law or the Beason-Hammon Act and imposes certain requirements on persons applying for or renewing a professional license. Specifically, Section 31-13-29 of the Code of Alabama 1975 requires that applicants applying for or renewing a professional license must demonstrate his or her United States citizenship, or if not a United States Citizen, his or her lawful presence in the United States. The Immigration Law also provides that a citizen shall not be required to demonstrate citizenship for subsequent transactions. Please see the reverse side of this form for two lists of documents, one to demonstrate a person's United States citizenship or the other to demonstrate lawful presence in the United States. You must select your appropriate status, choose the appropriate document(s) from the list of documents, staple a copy of the selected document(s) to this form and submit it with your application. **COMPLETE THE REVERSE SIDE.**

CONFIRMATION OF PREFERRED MAILING AND E-MAIL ADDRESSES:

Please fill out the information below.

Name: _____

Preferred Address: _____

E-mail Address: _____

I certify under penalty of perjury that all representations made on this form and attachments are true and accurate.

REQUIRED SIGNATURE: _____ **DATE:** _____

ABFS USE ONLY

DR _____

DF _____

License(s) #: _____ **FD #:** _____ **EM #:** _____

INT: _____

Notes:

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***PLEASE ANSWER ALL QUESTIONS COMPLETELY**

*Check the appropriate section for US citizen or non-citizen, **and** check the document that you are submitting to prove US citizenship or lawful presence in the US.*

NAME: _____

I am a United States (US) Citizen. I am submitting the attached copy of my document to prove citizenship:

_____ Driver's License or Non-driver's Identification (ID) card issued by Alabama (AL) Dept of Public Safety or equivalent governmental agency of another state within US, provided that the governmental agency of another state requires proof of lawful presence in US as condition of issuance

_____ Birth Certificate indicating birth in US or one of its territories

_____ Pertinent pages of a valid or expired US Passport identifying the person and person's passport number, or the person's US passport

_____ US Naturalization documents or number of the certificate of naturalization

_____ Other documents or methods of proof of US citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, as amended

_____ Bureau of Indian Affairs card number, tribal treaty card number or tribal enrollment number

_____ Consular report of birth abroad of a citizen of the US

_____ Certificate of citizenship issued by the US Citizenship and Immigration Services

_____ Certification of report of birth issued by US Dept of State

_____ An American Indian card, with KIC classification, issued by US Dept of Homeland Security

_____ Final adoption decree showing person's name and US birthplace

_____ Official US military record of service showing applicant's place of birth in the US

_____ Extract from a US hospital record of birth created at the time of the person's birth indicating the place of birth in the US

_____ AL-verify

_____ Valid Uniformed Services Privileges and ID Card

_____ Other form of ID that the AL Dept of Revenue authorizes, through an administrative rule promulgated pursuant to the AL Admin Procedure Act, to be used to demonstrate or confirm a person's US citizenship or lawful presence in US as condition of issuance

I am NOT a United States Citizen. I am submitting the attached copy of my document to prove lawful presence:

_____ Valid, unexpired (a) Alabama driver's license or (b) Alabama non-driver ID card

_____ Valid tribal enrollment card or other form of tribal ID bearing a photograph or other biometric identifier

_____ Any valid US federal or state government issued ID document bearing a photograph or other biometric identifier, including a valid Uniformed Services Privileges and ID Card if issued by an entity that requires proof of lawful presence in US before issuance. Please specify _____

_____ Foreign passport with an unexpired US Visa and a corresponding stamp or notation by the US Dept of Homeland Security indicating the bearer's admission to the US

_____ Foreign passport issued by a visa waiver country with the corresponding entry stamp and unexpired duration of stay annotation or an I-94W form by US Dept of Homeland Security indicating bearer's admission to US

*****PLEASE ENCLOSE A COPY OF YOUR DIPLOMA OR CERTIFIED GED CERTIFICATE**

*****PLEASE ANSWER ALL QUESTIONS COMPLETELY**